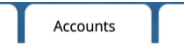# FFA ID# DOES NOT APEAR IN APPLICATION

This issue appears on when a student's AET profile does not match their FFA membership profile. Follow these steps to sync the lists:

1. FFA Advisor - Log in to Chapter AET account as the advisor and not as the member.

2. Click the "Accounts" tab [Accounts] & Choose the menu titled "FFA Roster Helper".

   a. This process will show your AET accounts and automatically sync the list with FFA.org membership records., **IF** the student's name is spelled the same as in FFA.org. Check the list to see if the student's name now has an FFA ID# next to it. If so return to the applicaton and the FFA ID# should show on the Cover page as required.

Name	FFA ID	Address	Grade
	Lookup FFAIDs		
Are the names & spelling correct?	604945652	100%	8
	604317745	100%	8
	New	100%	8

   i. IF your student still does not have an FFA # (listed as new), their name in AET does not match the name in FFA.org or they are not listed in FFA.org. Update either the AET or FFA.org name so they match exactly!

   ii. Once they match, go back into AET (Teacher side) and choose "Accounts" and "FFA Roster Helper" and the # should be listed.

   iii. Once an FFA ID# is listed, this will then show on your student's award application.

3. Still having issues? Contact info@theaet.com to help solve the issue.